Minutes

35-A District Agricultural Association

Board of Directors

March 20, 2023

CALL TO ORDER: The meeting was called to order at 5:03 PM by President T. Williams in the director’s room of the 35-A District Agricultural Association.

PLEDGE OF ALLEGIANCE was led by Williams.

DIRECTORS AND STAFF PRESENT: Williams, Richards, Shelton, Wass, Phillips, Bullis and Foley.

DIRECTORS AND STAFF ABSENT: None

GUESTS: None

PUBLIC COMMENTS: None

APPROVE AGENDA: Motion by Shelton; second by Phillips and carried to unanimously approve the agenda as emailed.

APPROVE MINUTES: Motion by Wass, second by Shelton and carried unanimously to approve the minutes of the January 23, 2023 regular meeting. (February meeting was cancelled).

APPROVE DISBURSEMENTS: Motion by Richards, second by Phillips and carried unanimously to approve disbursements in the amount of $82,290.32 and net payroll in the amount of $12,168.87 for the month ending January 31, 2023. Richards asked if amounts were in line with budget, Bullis said we did have vehicle insurance of $8,820 and also our annual general liability and workers’ comp of $58,221.92 that made our disbursements higher than usual.

CORRESPONDENCE: 2023 State Rules only have a few changes, mainly just dates.

2023 FAIR THEME: After several suggestions and discussion, Motion by Richards; second by Wass and carried to unanimously approve the 2023 fair theme as “Gold Rush Round Up”.

HORSESHOW COMMITTEE: We have received two letters of requests to join the horse show committee, Anthony Leard and Jeremiah Bean. Motion by Phillips; second by Wass and carried to unanimously approve the addition of both as new horse show committee members.

MARKETING COMMITTEE: Director Shelton went over suggestions that the Marketing Committee recommended. Minutes are attached and made a part of the minutes. Marketing Committee would like a $2,000 budget for advertising and contests for fair. Focus will be marketing for families. Run a special on Camping, stay 7 days only pay for 6 days (get one free) with Yosemite.com. Motion by Wass; second by Richards and carried to unanimously approve the requested budget of $2,000 and the recommended suggestions/changes.

EXHIBITOR COMMITTEE REPORT: Director Wass and Foley went over suggestions that the Exhibit Committee recommended. Minutes are attached and made part of these minutes. Motion by Shelton, second by Phillips and carried unanimously to approve the Exhibits Committees recommended changes.

FORM 700: Foley collected the 700 forms from all in attendance, she will get them sent up along with the ethics class completion dates.

2021 FINANCIAL REVIEW: Bullis went over the financial review results with the Board. Motion by Phillips; second by Shelton and carried to unanimously approve the 2021 financial review.

POLICES AND PROCEDURES: The following written policies and procedures were reviewed with manager recommending that no changes be made for 2023: Policy Manual, Alcohol Management, Sexual Harassment/Discrimination, Emergency Procedures, Blood Bourne Pathogens, Interim Rental, Employee Handbook, Violence or Threats of Violence, Controlled Substances & Alcohol, Procurement Management, Vendor Policy. Motion by Phillips, second by Shelton and carried to approve the above polices for 2023.

DIRECTORS & STAFF COMMENTS:

* Shelton said it’s nice to see some sunshine. FOF are doing a summer event on June 24th, to be held at the Amigo Stage and Park. This will be called a “Pre-Fair Celebration” with two bands, games for the kids and corn hole for the adults. It will include a BBQ with ribs and chicken, cost will be $40 for adults, $20 for kids ages 6-12 and 5 and under are free. Raffle tickets will be sold for a log splitter and will also have card purchase for guns.
* Wass has nothing to report.
* Phillips looking forward to 4th of July in Bridgeport.
* Richards has nothing to report.
* Williams reported he just had surgery for some skin cancer, which came back negative. Fair season is coming up, he will be attending Calaveras and Dixon Fairs. The Rodeo Royalty is going well so far this year, they did extend the area to 150 miles to generate more interest.
* Foley reported that she has been working on the contracts, still has a few concessions and the commercial contracts to get out in the mail. Been very busy with all of the different events going on.

MANAGERS REPORT:

* Manager Bullis informed Board that the rental in the back parking lot for the Oak Fire clean-up brought in $58,000 in revenue.
* P G & E is now renting the back lot for $800 per day.
* Bullis reported that Sierra Telephone has Fiber Optic going in and has bid the jobs out, one company has contacted us to rent out our open office space for 5-6 months and a portion of the back lot for equipment.
* Merced County rented both building A & B for Cal Fire inmates to sleep in while doing emergency flood & storm damage in Merced, that will be an additional $5,000 in revenue.
* Bullis reported our current reserves are 1 million +.
* CYA Crews are in the process of digging out the Mineral Museum tunnel, it’s in bad shape and needs a lot of repairs which most of it will have to wait until the rain stops.
* The Ag Office flooded twice with the past storms.
* When the rain stops we hope to get everything put back together with the tractor.

ADJOURNMENT: Motion by Phillips, second by Wass and carried to adjourn the meeting at 5:58 PM in memory of Chase Spielman, Justin Richardson, Bo Beaudoin, and Mark Kay Jay.

Respectfully Submitted;

Brian Bullis, General Manager

Tom Williams, President

Date