

MINUTES

35-A DAA Mariposa County Fair

Board of Directors

October 20, 2025

CALL TO ORDER: The meeting was called to order by President Williams at 5:00 PM in the Director's Room of the 35-A District Agricultural Association.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by President Williams.

DIRECTORS & STAFF PRESENT: Directors- Williams, Richards, Shelton, Wass, Vaughan, Phillips, Johnson and Staff- Foley and Davies.

DIRECTORS ABSENT: None

GUESTS: None

PUBLIC COMMENT: None

CORRESPONDENCE: Foley shared the passing of AB258 and the positive impact it will have on the California fair industry by increasing the amount budgeted for fairs from .75% to 2%.

CONSENT AGENDA:

- A.) **APPROVE AGENDA AS EMAILED:** Motion by Johnson, Second by Wass and carried unanimously via roll call by Directors Vaughan, Shelton, Wass, Phillips, Johnson, Richards and Williams to approve the Agenda as is.

ACTION/DISCUSSION ITEMS:

- A.) **APPROVE MINUTES:** Motion by Wass, Second by Johnson and carried unanimously via roll call by Directors Vaughan, Wass, Phillips, Johnson, Richards and Williams, all present at the September 15, 2025 Board of Director's meeting to approve the September 15, 2025 Board Meeting Minutes. Director Shelton abstained from voting due to his absence.
- B.) **APPROVE DISBURSEMENTS & PAYROLL:** Motion by Richards, Second by Johnson and carried unanimously via roll call by Directors Vaughan, Shelton, Wass, Phillips, Johnson, Richards and Williams to approve disbursements in the amount of \$192,655.59 and payroll in the amount of \$29,488.64 for the month ending August 31, 2025. Foley did note the several voided checks and explained how they had been sent without signatures. Foley also explained the \$10,500.00 check to Mariposa County Unified should have been VOIDED as it was replaced with a check for a reduced amount due to the districts inability to run all contracted routes.
- C.) **INTERIM CONTRACTS:** President Williams discussed possible deposit amounts including 33% for full grounds rental deposit up front and 20-25% up front for building rentals. Director Shelton described possible interest rates for balances due beyond 30 days, 1 ½% per month, 18%

annualized. Director Richards cited Orange County's grace period of 15 days after event for payment of regular events with an additional 15 day grace period for events that have vendors present. Foley voiced that she would like the building deposits to stay as they are and would prefer at least a 50% deposit for large events. Director Phillips felt 50% was too high for our area. Director Wass felt 50 % was a reasonable deposit amount. The Directors also talked about putting a cancellation policy in place. The Directors tabled this topic for next month's meeting. Director Vaughan was not part of this discussion because of her investment of large events on the grounds.

REPORTS AND INFORMATION:

- A.) 2025 FAIR FINACIAL REVIEW: Tabled until November 17, 2025's Board Meeting.
- B.) NOMINATING COMMITTEE: Director Wass scheduled the Nominating Committee Meeting for November 17, 2025 at 4:45 PM in the Board of Director's Room at 5007 Fairgrounds Road, Mariposa, California 95338.
- C.) BOARD MEETINGS DATE CHANGE: The Directors discussed the pending changes for January and February's meetings with approval, however no motion was made. This item will be tabled for November 17, 2025's meeting.
- D.) CTO TIME ON THE BOOKS FOR FOLEY: Foley put a plan in place to utilize her earned CTO with minimal expense to the fairgrounds. She will be taking Wednesdays off for the remainder of the year. This will avoid a costly buyout at her new pay rate. The Directors were happy with the plan.
- E.) FULL TIME POSITIONS: Foley said the full time maintenance position appears to be complete showing a start date of November 1, 2025 with Ben Turck as the most qualified applicant. Foley also gave an update on the office staff position saying it's under review with Denise.
- F.) DIRECTORS COMMENTS:
 - Director Vaughan said this was the quietest she has been at a meeting and she would continue that quietness with no other comment.
 - Director Shelton invited everyone to the Sausage & Suds event being held in Building A on October 25, 2025 from 4 PM – 7 PM. He said tickets can be purchased at the fair office for \$35. The annual event serves samplings of 130 different beers and 20 types of sausages.
 - Director Wass had nothing to share.
 - Director Phillips had nothing to share.
 - Director Johnson had nothing to share.
 - Director Richards had nothing to share.
 - President Williams spoke of his visit to the Fresno Fair. He liked how they were able to fill the gaps of the beloved horse racing with a rodeo and monster trucks. He networked with vendors and gathered new ideas. President Williams gave kudos to Foley for doing a great job!
 - Davies had nothing to share.
- G.) MANAGERS REPORT:
 - Foley gave an update on the security system, installation has been started and cameras are going up.

- Foley let the high school maintenance crew aerate the arena field and it made a world of difference. She said the field looks great!
- Foley said the guys have been pumping out the water from the areas around the field trying to dry it up for football.
- The washing machine is not working properly, it is under warranty. She will initiate repairs.
- Foley talked about upcoming events on the grounds.
- Maintenance is still taking down shade cloths and gearing up for the wintery weather coming.

H.) CLOSED SESSION: Pursuant to Government Code (GC) Section 11126, the Board met in Closed Session at 5:27 PM for the purpose of considering matters involving:

a.) Personnel: CEO Annual Evaluation – Government Code 11126 (a)(1)

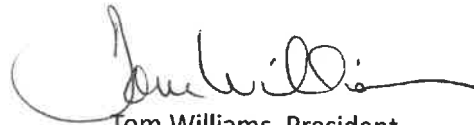
I.) RECONVENE IN OPEN SESSION: The Board reconvened in open session at 5:39 PM. President Williams was pleased to relay that Foley was given excellent ratings in all categories and she will retain her position for another year. The Directors found Leslie's first year of leadership has far exceeded the norms of a person usually in that role. They recognized Leslie has repeatedly shown strong leadership and organizational skills and feel she brings a comprehensive level of understanding finance and budgeting to our association.

ADJOURNMENT: There being no further business, motion by Johnson, Second by Richards and carried unanimously via roll call by Directors Vaughan, Shelton, Wass, Phillips, Johnson, Richards and Williams to adjourn the meeting at 5:42 PM.

Respectfully Submitted,



Leslie Foley, CEO



Tom Williams, President

